

**MEETING MINUTES
GATEWAY REGIONAL LAW ENFORCEMENT
TRAINING CENTER COMMISSION
St. Louis County and Municipal Police Academy
1266 Sutter Ave
St. Louis, Missouri 63133**

October 15, 2025, at 12:00 p.m.

Commission Members Present:

Chair Dudley McCarter; Vice Chair Bryan Ludwig; Secretary Sheriff Dave Marshak; Treasurer Sheriff Steve Pelton; Chief Kurt Frisz; May Scheve Reardon; Michelle Schwerin; Roland Corvington.

Others Attending:

Dr. Sam Page, Jacob Thompson, Mike Foster, Lori Hayes, Rory Sullivan, Joann Leykam, Chris Slagle, Kelsey Landis, Chief Kenneth Gregory, Lt. Colonel Norman Mann Bob Brinkmann, Kim Racer

Meeting Call to Order & Roll

Call to order: Chair Dudley McCarter at 12:00 p.m.

Roll & quorum: Clerk recorded attendance (quorum present).

Approval of Agenda

Motion: Adopt agenda as presented. Seconded and approved by voice vote, none opposed.

Election/Confirmation of Officers

Chair noted initial slate consistent with the establishing agreement.

Chair – Dudley McCarter; Vice Chair – Bryan Ludwig; Secretary – Sheriff Dave Marshak; Treasurer – Sheriff Steve Pelton.

Motion: Confirm officer slate. Seconded and approved by voice vote, none opposed.

Clarification (Vice Chair Ludwig): Officer titles align with term-length assignments negotiated in the original Intergovernmental Agreement (IGA).

Bylaws – Discussion & Adoption

Topics raised: proxy voting, quorum definition, remote participation and voting. Counsel/Ludwig clarified remote participation (including phone) counts as present and eligible to vote.

Motion: Adopt bylaws as presented (modifiable per amendment article). Seconded and approved by unanimous roll-call.

Remarks (Filed to the Record)

County Executive Sam Page thanked members; highlighted next steps—operating funds, staffing plan, site/design decisions; offered to remain engaged with Chair and Steve Ehlmann as needed.

Chair Dudley McCarter thanked commissioners and early contributors. Bob Brinkmann emphasized open collaboration and the transformational nature of the project.

Website & Sunshine Compliance

Vice Chair Ludwig stated that St. Charles County IS has built the site with the included content: agendas, minutes, notices, RFP/RFQ postings, commissioner bios, calendar, contact form; domain reserved GRLETC.com.

To remain compliant with Sunshine Laws, until site goes live, post agendas at the meeting location; St. Louis County cannot post since the Commission is not a county entity. Live streaming meetings has not been addressed yet; may be considered.

Motion: Approve website as presented and authorize go-live. Seconded and approved unanimously.

Going forward, the goal is to establish a central contact email with limited access for public inquiries.

Working Committee – Appointments & Charge

Appointments:

Jefferson County: Major Andy Sikes

Franklin County: Lieutenant James Harden

St. Charles County: Bob Brinkmann

St. Louis County: Lt. Colonel Norman Mann

Charge & timeline

- Within 30 days: Convene; exchange contacts.
- Within 60 days: Recommend RFP for Owner's Rep (scope, timeline, submission process) and site criteria/shortlist.

Motion: Direct the Working Committee to address the three subsections in the agreement (site selection; architecture/design; owner's rep). Seconded and approved unanimously.

Program & Facilities (Background for the Record)

Training model derived from FBI Academy scenarios; classrooms (~25 seats), separate keyed gyms, five 360° simulators (up from two regionwide), observation walkways. Range: 200 ft current; proposal to extend to 300 ft and add 1–2 shoot houses.

Site/building: Current 2-story on ~80 acres; future may prefer one-story for efficiency/security.

Recommendation: Committee to validate paradigms, evaluate range expansion/shoot houses, and propose efficient secure building layout.

Grant Funding – Acceptance & Process

Background (Vice Chair Ludwig/Counsel O’Sullivan): ARPA path not used; \$50M state grant awarded to the Commission and accepted in principle by the four counties.

Commission must formally accept and work with DPS on advance/direct payment (vs. reimbursable) via addendum; NOFO (Notice of Funding Opportunity) governs eligible/ineligible expenses (e.g., travel restrictions; limited soft costs—legal currently ineligible pending clarification).

Motion: Formally accept the state grant and authorize Counsel/Chair to finalize required addendum and implementation documents with DPS. Seconded and approved unanimously.

Legal Counsel & Staffing; D&O Insurance

Near-term legal: St. Charles County willing to provide in-house support; Jefferson County may share; St. Louis County prefers external contract model. Future: Consider independent counsel as complexity grows and funding allows.

D&O Insurance: Commission supports obtaining quotes; estimated \$5,000–\$10,000/year; RFP required. Direction: Include D&O in upcoming funding requests and prepare RFP for coverage.

Scheduling

Regular meeting: Third Wednesday monthly at 1:00 p.m. Members to hold the time. Venue noted as adequate for public attendance.

Other Business

Donations question: IGA is by definition a non-profit and can accept donations. Commission noted that prior understanding was that no additional funds would be sought from the participating counties until operational revenues begin (leases/fees/training).

Adjournment

Motion: Adjourn Meeting. Seconded and approved. Meeting was adjourned at 1:25 p.m.

Next Meeting: November 19, 2025, 1:00 p.m.